

Sprint Backlog Grooming Meeting Minutes:

Date: 1/16/2026

Attendees: Max Gleiberman, Julian Hernandez, Nathan Mahabeer, Elizabeth Hechavarria

Start time: 8:30pm

End time: 9:00pm

The following user stories were created/discussed/refined/prioritized:

- **User Story #5 – Risk Assessment & Documentation**
 - **Description:** Compile all findings into a formal Risk Assessment document including threats, vulnerabilities, risk ratings, and mitigation strategies.
 - **Refinements:** Include all detected threats from IoT devices, network, and SIEM configuration.
 - **Acceptance Criteria:**
 - Risk Assessment is complete with threats, vulnerabilities, risk ratings (High/Medium/Low), and mitigation strategies.
 - Includes screenshots and log examples from SIEM.

Prioritization / Decisions:

- All other user stories (#1–#4) are now complete.
- Risk Assessment (Story #5) is now the only remaining item and becomes the top priority for the next sprint cycle.
- Must consolidate all validated dashboard data, detection rules, and threat simulation results into the final document.

Action Items:

- Draft full Risk Assessment structure and outline.
- Compile and organize screenshots from SIEM dashboards, alerts, and logs.
- Summarize all threat simulations and related detections.
- Document vulnerabilities identified during setup and testing.
- Assign risk ratings and propose mitigation strategies for each finding.

The user stories below are completed:

- **User Story #1** – SIEM Setup & Log Ingestion
- **User Story #2** – IoT Device Simulation
- **User Story #3** – Threat Simulation
- **User Story #4** – Dashboards & Detection Rules